

Peekskill City School District
1031 Elm Street
Peekskill, New York

BUSINESS MEETING/WORK SESSION
BOARD OF EDUCATION
JANUARY 7, 2014

Board of Education

Mr. Douglas Glickert, President
Mr. Colin Smith, Vice President
Mrs. Lisa Aspinall-Kellawon
Ms. Jillian Clausen
Mrs. Maria Pereira
Mr. Michael Simpkins
Mr. Joseph Urbanowicz

Central Office

Dr. Lorenzo Licopoli, Interim Superintendent (via Skype)
Dr. Joe Mosey, Asst Supt for C&I
Ms. Maxine O'Connor, Asst Supt for Pupil Personnel
Mrs. Mary Sculnick, Director of Human Resources
Ms. Debra McLeod, District Clerk

1. Call to Order

The meeting was called to order by President Glickert at 6:05 p.m. in Hillcrest Elementary School's computer room.
Joe Urbanowicz arrived late (7:58 p.m.)

2. Proposed Executive Session

A. Open Meeting

- (Note: The Board will enter into Executive Session for the purpose of discussing a particular contractual and personnel item. The public part of the meeting will open at approximately 7:00PM)

B. Adjourn to Executive Session

Motion to Adjourn Meeting in order to enter to Executive Session

Motion: Mrs. Lisa Aspinall-Kellawon Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith

No: _____

Abstained: _____

C. Adjourn Executive Session

Motion to Re-Open Meeting

Motion: Michael Simpkins

Second: Maria Pereira

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

3. Resume Public Meeting

The meeting was reconvened in Hillcrest Elementary School's library at 7:15 p.m.

1. Pledge of Allegiance

4. Hearing of Citizens

There were no citizens wishing to be heard.

5. Superintendent/President Report - Work Session

Dr. Licopoli thanked Sherri Goffman for getting a successful PreK expansion grant. Dr. Mosey and Dr. Licopoli applied for a professional development grant and they should hear from NYSED by the end of the month.

Sherri Goffman explained what the PreK grant is all about. She is waiting for the final say from NYSED to move ahead. They are aiming to start January 21.

A. Student Council Report

This will be reported on at the January 21, 2014 meeting

B. Hillcrest Review

Principal Liburd commented this was a culmination of work between Hillcrest and Oakside schools. She thanked the Board and Dr. Licopoli for coming to their school. She also acknowledged all the administrators who were present and her staff. Principal Liburd proceeded to share with the Board a PowerPoint on literacy, the ultimate goal. She wanted all to know that the work they do is a collaborative effort.

Dr. Licopoli commented part of the collaboration work going forward is addressing the needs of the English Language Learners (ELL) and to develop one common literacy program. At the January 21st meeting, the topic for discussion will be the budget protocol process.

6. New Business

7. Policy Readings

A. Third Reading/#8240 Parking on School Property

B. Accepting of Policies

BE IT RESOLVED that the Board of Education accepts the following policy:
8240 - Parking on School Property and Permit

Motion: Colin Smith

Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

8. Accepting of Minutes

A. Business Meeting November 19, 2013

B. Business Meeting/Work Session December 3, 2013

C. Approval of Minutes

BE IT RESOLVED that the Board of Education accepts the following minutes:

Business Meeting November 19, 2013

Business Meeting/Work Session December 3, 2013

Motion: Lisa Aspinall-Kellawon

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

Executive Session

A. Executive Session (8:10 p.m.)

Motion: Joe Urbanowicz

Second: Colin Smith

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

B. Adjourn Executive Session (8:25 p.m.)

Motion: Michael Simpkins

Second: Maria Pereira

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

9. Consent Agenda - Personnel

A. Personnel Agenda

Certificated

I. Retirements

A. The Superintendent of Schools recommends the following resignations for the purpose of retirement to the Board of Education for acceptance:

- | | | |
|-------------------|--------------------------------------|-------------------------|
| 1. James Tosto | School Psychologist, Hillcrest | Effective June 30, 2014 |
| 2. David Thomas | Music Teacher, PMS | Effective June 30, 2014 |
| 3. Deborah Newman | English Teacher, PMS | Effective June 30, 2014 |
| 4. Alan Reed | Science Teacher, PMS | Effective June 30, 2014 |
| 5. Natlie Allen | Special Education Teacher, Hillcrest | Effective June 30, 2014 |

II. Appointments

A. The Superintendent of Schools recommends the following appointment to the Board of Education for approval:

1. Name: Ann Nordon

Position: Reading Teacher

Location: Woodside Elementary School

Schedule: Up to 75 days for 2013-2014

Certification Status: Nursery-Grade 6, Reading, Special Education – all Permanent

Start Date: November 25, 2013

End Date: June 30, 2014

Salary: \$308.00/day

B. The Superintendent of Schools recommends the following 2013-2014 per diem substitute teachers, at the rate of \$100/day for days worked, to the Board of Education for approval:

1. Julie Salisbury Certified: N-6, Reading Effective: December 2, 2013
2. Tori Curinga Certified: Prek-6, Students with Disabilities Effective: December 2, 2013

C. The Superintendent of Schools recommends the following 2013-2014 LEAP Saturday Academy staff to the Board of Education for approval:

- | | | |
|------------------------|-------------------------------|-------------------------|
| 1. Elizabeth Boyle | 6 th grade teacher | \$48/hour |
| 2. Crystal Garcia | 6 th grade teacher | \$48/hour |
| 3. Jonathan Harrison | Humanities teacher | \$48/hour |
| 4. Susan Luria | Humanities teacher | \$48/hour |
| 5. Matthew Mucci | Math teacher | \$48/hour |
| 6. Sharon Grey | Teaching Assistant | \$38/hour |
| 7. Lucrecia Giha | Teaching Assistant | \$38/hour |
| 8. Elizabeth DeMicco | Clerical support | Contractual Hourly Rate |
| 9. Troy Miller | Security Aide | Contractual Hourly Rate |
| 10. Mark Mountain | Security Aide Sub | Contractual Hourly Rate |
| 11. Selma Dias Stewart | Substitute Teacher | \$48/hour |
| 12. Andrew Kane | Lead Teacher | \$48/hour |

D. The Superintendent of Schools recommends the following home-bound tutors on an as-needed basis for the 2013-2014 school year, at the rate of \$48/hour, to the Board of Education for approval:

1. Merritt Brown Certified: Math (7-12), Permanent; N- 6, Permanent
2. Michael Eaton Certified: Social Studies (7-12), Initial; Students w/ Disabilities Social Studies, Initial
3. Rahsaan Potillo Certified: Math (7-12), Initial; Students w/Disabilities, Initial
4. Lawrence DelCasale Certified: Music, Permanent
5. Denise Gale-Donnelly Certified: Music, Permanent; Math (7-12), Permanent

E. The Superintendent of Schools recommends the following extra co-curricular, athletic appointments for the 2013-2014 school year to the Board of Education for approval:

- | | | |
|-------------------|---|-----------|
| 1. Garry Male | Boys Modified Basketball Head Coach | \$3,018 |
| 2. Anthony Turner | Fitness Center Attendant, Fall | \$2,263 |
| 3. Anthony Turner | Fitness Center Attendant, Winter | \$2,263 |
| 4. Joseph Tama | Soccer Intramurals, Middle School, Fall | \$1,509 |
| 5. Susan Callahan | CPR/First Aid Trainer | \$38/hour |

F. The Superintendent of Schools recommends the following 2013-2014 ESL Grade Level Leaders, at the rate of \$40/hour, for up to 50 hours each, to the Board of Education for approval:

- | | |
|------------------------|-------------------------|
| 1. Ann Hoskins | Peekskill Middle School |
| 2. Christa Offenbacher | Peekskill High School |

III. Resignations

A. The Superintendent of Schools recommends the following resignations to the Board of Education for approval:

1. Torri Curinga, Permanent Substitute, Oakside Effective: December 2, 2013
2. Rachel Norfleet , per diem substitute teacher Effective: December 18, 2013
3. Gabriella Mucilli, per diem substitute teacher Effective: December 9, 2013

IV. Rescission of Appointment

A. The Superintendent of Schools recommends the following October 15, 2013 appointment be rescinded:

1. Martha Lynch, ESL teacher Oakside, Mentor Teacher for Jacqueline Batista at \$1,559

Classified

V. Retirement

A. The Superintendent of Schools recommends the following resignation for the purpose of retirement to the Board of Education for acceptance:

1. Nancy Kohel Office Assistant, PHS Effective: January 3, 2014 (close of business)

VI. Resignation

A. The Superintendent of Schools recommends the following resignation to the Board of Education for acceptance:

1. Angela Cesarz Teacher Aide Substitute Effective: December 3, 2013

VII.Appointments

A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Nicole Eades
Position: Teacher Aide 1:1
Location: Hillcrest Elementary School
Start date: December 18, 2013
Probationary Start Date: December 18, 2013
Probationary End Date: December 17, 2014

Salary: \$12,090 (pro-rated)

2. Name: Barbara D'Anna
Assignment: Human Resources Systems Project Support (Temporary)
Location: Administration Building, Human Resources Office
Start date: December 2, 2013
End Date: June 30, 2014
Salary: \$21.37 per hour, not to exceed 15 hours per week

- B. The Superintendent of Schools recommends the following school (lunch) monitor appointment for the 2013-2014 school year, to the Board of Education for approval, at the rate of \$10.00 per hour, 17.5 hours per week:
 1. Elicia Rodriguez Woodside Elementary School
Effective: December 5, 2013 – June 30, 2014

VIII. Termination

- A. The Superintendent of Schools recommends the following termination to the Board of Education for approval:
 1. Juan Torres, Teacher Aide, Peekskill Middle School
Effective: November 22, 2013
Reason: Abandonment of position

IX. Student Teachers/Volunteers

- A. The Superintendent of Schools recommends the following candidates for student teaching and volunteering to the Board of Education for approval:
 1. Name: Kenneth Silvern
Request: Student Teaching, Math
Location: Middle School with Daniel Robinson
Effective Dates: January 21, 2014 - March 14, 2014
College: SUNY Cortland
 2. Name: Stephanie Hopkins
Request: Student Teaching, Social Studies
Location: Middle School with Pasquale Salvatore
Effective Dates: January 22, 2014 - March 14, 2014
College: SUNY Cortland
 3. Name: Dehisy Jimenez
Request: WJCS, Social Worker Volunteer
Location: Woodside, Oakside
Effective: 2013-2014 school year
Contracted organization: WJCS

4. Name: William DeMorris
Request: Student Teacher, Science
Location: High School with Michelle Obenhauer
Effective Dates: January 21, 2014 - March 16, 2014
College: SUNY New Paltz
5. Name: Jaclyn Schuck
Request: Student Teacher, Math
Location: High School with April Kellam
Effective Dates: March 17, 2014 - May 16, 2014
College: SUNY New Paltz
6. Name: Lynn Pertion
Request: Spellbinders Volunteer
Location: District-Wide
Effective Dates: December 1, 2013 – June 30, 2014
7. Name: Brenda Gillespie
Request: Spellbinders Volunteer
Location: Uriah Hill, Woodside, Oakside
Effective Dates: December 2, 2013 – June 30, 2014
8. Name: Victoria Masi
Request: Student Teaching, Elementary
Location: Oakside with Alexis Vazquez
Effective Dates: March 17, 2014 – May 16, 2014
College: SUNY New Paltz
9. Name: Marisa Narin
Request: Student Teaching, Elementary
Location: Oakside with Tara Platt
Effective Dates: January 21 – March 14
College: SUNY New Paltz
10. Name: Madeline Payamps
Request: Volunteer, Spellbinders
Location: District-wide
Effective Dates: December 2, 2013 – June 30, 2014

B. Corrected Tenure Area

WHEREAS, the tenure resolution for Naima Smith Moore appeared on the December 3, 2013 agenda of the Board of Education;

THEREFORE, BE IT RESOLVED, that the tenure area for Naima Smith Moore be corrected to the District's administrative tenure area of Coordinator.

10. Consent Agenda - Special Services

A. Special Services/Committee on Special Education

That the Board of Education approve the Recommendation of the District's Committee on Special Education for the following eight (8) students for declassification/classification and/or placement:

Student ID# Meeting Type Determination

45821 Transfer Classified

40309 Program Review Classified

44993 Initial Classified

45867 Transfer Classified

44165 Initial Classified

44956 Program Review Classified

42669 Program Review Classified

40581 Program Review Classified

B. Contract - Dr. Lucia Buttaro

That the Board of Education approves the contract with Dr. Lucia Buttaro not to exceed \$10,000.

C. Special Education - New Class Proposal

That the Board of Education approves the recommendation of the Interim Superintendent of Schools and add a new special classroom program, Language Learner Center (LLC) at Woodside School for grades K-2.

11. Business/Finance

A. Extraclassroom Activities - PKMS and PHS October 2013; PKMS November 2013/Closing and Opening Accounts

RESOLVED the Board of Education of the Peekskill City School District accepts the financial statements of the Extraclassroom Activity Accounts for both the Peekskill Middle and High Schools for the month of October 2013, Peekskill Middle for the month of November 2013 and

FURTHER RESOLVED upon the recommendation of the High School Student Council the Board of Education approves the closure of the Social Studies, Teams and Wrestling Clubs and that their balances be moved to the High School Student Council Account, and

FURTHER RESOLVED the Board authorizes the creation of a Garden Club and a Book Club account in the Extraclassroom Activity Group of Accounts.

B. Standard Work Day and Reporting

BE IT RESOLVED, that the Board of Education of the Peekskill City School District/Location Code 70061 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based upon the record of activities maintained and submitted by these officials to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer's Time Keeping System (Yes/No)	Days/Month (Based on record of Activities)	Tier I (Check only if member is Tier 1)	Not Submitted (Check box if no record of activities complete or if participated in timekeeping system)
Appointed Officials									
District Clerk	Debra McLeod	XXXX	XXXX	8	07/01/13 - 6/30/14	Yes	N/A		
District Treasurer	Felecia Mighty	XXXX	XXXX	8	07/01/13 - 6/30/14	Yes	N/A		

C. ERS Reserve (Removed from Agenda)

Resolved the Board of Education approves the appropriation of the employee retirement reserve in the amount of \$502,500 for the 2013-2014 fiscal year.

Motion to remove ERS Reserve from the agenda.

Motion: Joe Urbanowicz

Second: Colin Smith

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____

Abstained: _____

D. Retirement Incentive - Peekskill Faculty Association

WHEREAS, the Peekskill City School District and the Peekskill Faculty Association came to agreement on specific terms and conditions for an amendment of the collective bargaining agreement to include a retirement incentive program for full-time teachers with at least ten years of service in the District who choose to retire into the NYS Teachers' Retirement System with an effective date of July 1, 2014 and who submit to the District an irrevocable letter of resignation for the purpose of retirement no later than January 31, 2014;

NOW, THEREFORE, BE IT RESOLVED that the Memorandum of Agreement dated January 7, 2014 be accepted and approved by the Board of Education.

E. Retirement Incentive - Peekskill Administrator's Association

WHEREAS, the Peekskill City School District and the Peekskill Administrator's Association came to agreement on specific terms and conditions for an amendment of the collective bargaining agreement to include a retirement incentive program for full-time administrators with at least ten years of service in the District who choose to retire into the NYS Teachers' Retirement System or NYS Employers Retirement System with an effective date of July 1, 2014 and who submit to the District an irrevocable letter of resignation for the purpose of retirement no later than January 31, 2014;

NOW, THEREFORE, BE IT RESOLVED that the Memorandum of Agreement dated January 7, 2014 be accepted and approved by the Board of Education.

F. Peekskill Faculty Association - Sick Bank Leave Agreement

IT IS HEREBY RESOLVED, that the Board of Education approves an Agreement between the Peekskill City School District and the Peekskill Faculty Association with regard to the Sick Leave Bank provision in the collective bargaining agreement; and

BE IT FURTHER RESOLVED, that in approving said Agreement, the Superintendent of Schools is authorized to take action in accordance with the terms provided therein.

12. Approving Consent Agenda

A. Approving Consent Agenda

BE IT RESOLVED that the Board of Education approves Consent Agenda items 9.A. - 11.B., 11.D. - 11.F.

Motion: Lisa Aspinall-Kellawon Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith

No: _____ Abstained: _____

Joe Urbanowicz

13. Public Comment on Agenda Items Only

A. Guidelines to Speak to the Board of Education

14. Executive Session (if necessary)

C. Executive Session

D. Adjourn Executive Session

President Glickert thanked Mary Foster as Mayor of Peekskill and how she worked with the District and made the city a better place.

Colin Smith and Greg Sullivan spoke on the issue of the Audit Committee. The Bonadio Group has completed three years with the District. The Audit Committee will convene to interview the RFP's provided through BOCES. After convening, the committee will give their recommendation to the Board on the award of the RFP for the external Audit Committee.

15. Adjournment

There being no further business to come before the BOARD, President Glickert asked for a motion to adjourn.

Motion: Lisa Aspinall-Kellawon Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon No: _____ Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

Meeting adjourned at 8:41 p.m.

Debra McLeod
District Clerk